YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	KOSHI COLLEGE, KHAGARIA
• Name of the Head of the institution	DR. TAUSEEF MOHSIN
• Designation	PROFESSOR-IN-CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	
• Mobile no	9430003079
• Registered e-mail	khagariakoshicollege@gmail.com
• Alternate e-mail	naackoshicollege@gmail.com
• Address	Koshi College, Post- Koshi College
• City/Town	Khagaria
• State/UT	Bihar
• Pin Code	851205
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Co-education
• Location	Semi-Urban

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**MUNGER UNIVERSITY, MUNGER**
• Name of the IQAC Coordinator	**Mr. KUNDAL KUMAR**
• Phone No.	
• Alternate phone No.	
• Mobile	**8743881207**
• IQAC e-mail address	**naackoshicollege@gmail.com**
• Alternate Email address	**kundal0007@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://koshicollege.ac.in/web/pages/aqar
4.Whether Academic Calendar prepared during the year?	**No**
• if yes, whether it is uploaded in the Institutional website Web link:	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**C**	**1.57**	**2021**	**23/02/2021**	**22/02/2026**

6.Date of Establishment of IQAC	**31/07/2017**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	[View File](#)

9.No. of IQAC meetings held during the year	02	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Submission of AQAR for the academic year 2022-2023
The Department of Economics and Commerce organised an International Conference on Paradigm Shift in Economics, Business Practices, and Sustainability on November 11-12, 2022.
The documents related to IQAC, i.e AQAR, minutes of meetings, action taken report and SSR, are uploaded on the college website
The facility of Sanitary Vending Machine in the girl's common room of the Koshi College campus.
Organized an induction meeting on July 14, 2023, to acquaint the newly admitted students of session 2023-2027 with the new CBCS pattern implemented in the university.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Updatation of College website	Koshi College website is up-to-date and serves as a comprehensive online platform to disseminate information to students, faculty and the public.
Digitization of IQAC activities	It was decided to digitize the IQAC activities. Currently, the documents related to IQAC i.e AQAR, minutes of meetings, action taken report and SSR are uploaded on the college website
To organize a conference in the academic year	The Department of Economics and Commerce organised an International Conference on Paradigm Shift in Economics, Business Practices and Sustainability on 11th -12th November 20222.

13. Whether the AQAR was placed before statutory body? — No

- Name of the statutory body

Name	Date of meeting(s)
Nil	30/04/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-2023	31/01/2024

15. Multidisciplinary / interdisciplinary

16. Academic bank of credits (ABC):

Koshi College, Khagaria, is a constituent unit of Munger University. The Academic Bank of Credits (ABC) is a responsibility typically

held by Munger University.

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Koshi College implements the Choice Based Credit System (CBCS) in the academic year 2023-2027, with a focus on integrating Indian knowledge systems effectively. This involves teaching in Indian languages, incorporating cultural elements, and utilizing online courses for wider accessibility. By integrating Indian knowledge systems, the college ensures that students gain a deeper understanding of their cultural heritage while also fostering linguistic diversity. This approach encourages the use of regional languages in teaching and learning, promoting inclusivity and preserving indigenous knowledge. In essence, the CBCS system at Koshi College blends modern educational practices with traditional Indian wisdom, providing students with a holistic and culturally enriching learning environment.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Koshi College has embraced outcome-based learning (OBL) as a cornerstone of its educational philosophy, Whether in the arts, sciences, or commerce courses, students are expected to demonstrate specific competencies that prepare them for success beyond the classroom. Assessment in Koshi College is not solely based on examinations but also on continuous evaluation of students' performance against predefined learning outcomes. Through outcome-based learning, Koshi College aims to produce graduates who are not only academically proficient but also equipped with the practical skills, creativity, and adaptability needed to thrive in their chosen fields and contribute meaningfully to society.

20.Distance education/online education:

Koshi College Khagaria does not provide distance education or online education, but there is a study centre of IGNOU situated within the Koshi College campus that serves as a beacon of accessible education, catering to diverse learners in the region.

Extended Profile

1.Programme

1.1	**18**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1	**2356**
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2	**713**
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	**739**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**21**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**56**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	

4.Institution	
4.1 Total number of Classrooms and Seminar halls	**15**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**1473412**
4.3 Total number of computers on campus for academic purposes	**20**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Munger University releases its academic calendar annually, and the college strictly follows it, providing both teachers and students with structured teaching and learning schedules. The undergraduate and postgraduate programs at Koshi College begin each year in July, offering academic flexibility across all programs.

The university frames the academic calendar and teaching modules, which are then executed by the college to ensure high-quality classroom lectures that adhere to the schedule. Prior to the start of each new session, action plans are prepared in all departments under department heads' supervision. These heads allocate classes in their respective disciplines based on teachers' specializations and available faculty.

Each department creates and displays its own routine, aligning it with the master routine. To ensure effective course implementation and development, department heads convene under the principal's chairmanship to discuss course quality and progress.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://mungeruniversity.ac.in/page/Academic calendar

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

During their orientation session at the start of each semester, postgraduate students are briefed on the academic calendar and the evaluation process,including continuous internal assessment. These details are also posted on the departmental notice board. The assessment tools, such as class tests, assignments, and presentations, are thoroughly explained and demonstrated to students during the induction-cum-orientation program. They are encouraged to practice these regularly to excel in their performance. CIA accounts for 30 marks in all PG programs, including a written test (15 marks), assignment (5 marks), seminar/quiz (5 marks), and attendance (5 marks). Internal testsare conducted twice per semester.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	**Nil**

1.1.3 - Teachers of the Institution participate in **B. Any 3 of the above** **following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Koshi College incorporates cross-cutting societal issues such as Human Values, Professional Ethics, Gender Equality, and Environmental Awareness into its curriculum as essential components.

In MA programs, a course titled Human Values, Professional Ethics, and Gender Sensitization is introduced as an Ability Enhancement Compulsory Course (AECC). Another AECC course, Environmental Sustainability and Swachcha Bharat Abhiyan Activities, is designed to educate students about sustainable environmental practices and cleanliness in society.

Ethics is a course offered in the BA Philosophy program. Additionally, some programs include courses on human rightsand environmental science.

The college also celebrates important national and international events such as Republic Day, Van Mahotsav, Amrit Mahotsav, Sadbhawna Diwas, International Literacy Day, International Peace Day, Red Ribbon Quiz, Independence Day, International Yoga Day, and Environment Day. These celebrations contribute to nurturing moral, ethical, and social values among the students.

File Description	Documents
Any additional information	[View File](#)
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

361

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows   **E. Feedback not collected**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

827

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

713

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Based on class interaction and tests, slow learners are identified, and strategies are adopted to help them progress into advanced learners.

- **Basic concepts of the subject are clarified through individual classes.**
- **Inspirational speeches are used to boost their confidence.**
- **Concepts are explained through storytelling and examples.**
- **Various types of charts are used for visual learning.**
- **Video lectures are available in smart classes for further understanding.**
- **The library is cataloged and equipped with internet access for additional resources.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2356	**21**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All teachers at Koshi College adopt a student-centred approach in the classroom, acting as facilitators and guides, and encouraging students to contribute to the body of knowledge through various participatory activities such as group discussions, field visits, seminars, and extension lectures. Students actively engage in these activities both within and outside the college.

Class assignments are given to students to focus on self-study and encourage independent learning. The college provides various student support systems, including the library, reading room, and ICT-based classrooms (Smart Classrooms).In addition to academic pursuits, the college places high importance on the all-round development of students through extracurricular, co-curricular, and field-based activities. To enhance concentration in various activities, the college has established several committees, including the Cultural

Committee, Sports Committee, and Career Counseling Cell.

Both intra- and inter-college sports competitions are organized, allowing students to showcase their talents in various games. Furthermore, to instill human values, ethics, and social responsibility, students are encouraged to participate in these activities. The ultimate goal of education is to prepare students to face the challenges of the global scenario.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The 21st century is often described as the 'Era of e-learning'.

- Faculty members at the college utilize ICT (Information and Communication Technology) to enhance the teaching and learning process.
- LCD projectors, computers, laptops, and tablets are used in classrooms to aid in teaching.
- Platforms such as YouTube, emails, WhatsApp groups, Telegram, Zoom, and Google Classroom are utilized for teaching, communication, providing materials and syllabi, addressing queries, mentoring, and sharing information.
- WiFi facilities are available on the campus for both students and staff.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

205

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<u>View File</u>

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assessment of performance is an integral part of the teaching and learning process at our college. Here's how we ensure effective assessment:

- **Continuous Performance Assessment: Student academic performance is continuously monitored through regular theory and practical tests.**
- **Assignments: Students are given assignments to assess their level of understanding and application of knowledge.**
- **Class Tests and Terminal Examinations: Regular class tests and terminal examinations are conducted to evaluate students' grasp of the subject matter.**
- **Communication of Examination Schedule: Date sheets and notifications of internal assessments are circulated in departments and displayed on notice boards across the college.**
- **Examination Process: This includes setting question papers, evaluating answer scripts within stipulated timeframes, and submitting marks.**
- **Communication of Results: The marks obtained in the assessment tests are communicated to the students promptly, enabling them to track their progress effectively.**

File Description	Documents
Any additional information	<u>View File</u>
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-established mechanism for addressing

grievances related to the evaluation process.

- If a student is dissatisfied with the marks obtained, they can apply for scrutiny.
- The university allows for re-totaling, wherein the student submits relevant documents along with the application to the Controller of Examination through the proper channel.
- If there are discrepancies in the mark sheet regarding marks or personal details, the student submits another application with relevant documents, which is forwarded by the college.
- The Controller of Examination scrutinizes the mark sheet and makes necessary corrections.
- The Controller of Examinations maintains close and continuous communication with university authorities to swiftly address queries, provide explanations, and resolve doubts.
- For internal assessments, the concerned department, along with the subject teacher and Head of the department, executes the redressal of student grievances.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution ensures transparency and accountability in its academic offerings by clearly stating and displaying program and course outcomes for all its programs on its website. This practice allows teachers and students to access the learning objectives easily, ensuring alignment with the institution's educational goals. By communicating these outcomes effectively, the institution empowers both faculty and students to understand the desired learning objectives and work towards achieving them, thus fostering a conducive learning environment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://mungeruniversity.ac.in/page/Result
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

It is crucial for students to understand the fundamental objectives of their academic experience in college.

- **Course outcomes are designed differently for undergraduate and postgraduate programs:**
- **For undergraduate programs, course outcome assessment is based on final examinations.**
- **Postgraduate programs include internal examinations under the CBCS pattern, along with assignments and presentations.**
- **Teachers verbally communicate these outcomes to students during lectures.**
- **The importance of learning outcomes is emphasized in IQAC meetings and various committee meetings.**
- **Students learn to become responsible citizens by incorporating discipline, morality, and ethics into their lifestyle.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

684

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

Nil

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	*View File*
Institutional data in prescribed format	*View File*

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college encourages innovative activities and strives to instil a sense of community engagement among students, particularly focusing on local areas of the town. Establishing an innovative ecosystem and transferring knowledge in colleges situated in semi-urban localities surrounded by pure village settings with limited exposure to contemporary discoveries, inventions, and ideas presents certain challenges. However, it also offers significant opportunities for colleges and research institutions to modernize these areas.

The college promotes students, under the guidance of teachers, to explore the lives of local personalities who have had a significant impact on society, such as freedom fighters and economists. Teachers involved in postgraduate studies encourage students to raise awareness about environmental issues in local communities through community service initiatives, thereby transferring knowledge to grassroots populations. These activities are well-documented and compiled into community service reports.

The college seizes every opportunity to promote research at various levels. Consequently, most of our teachers either hold a Ph.D. or are in the process of obtaining one. The college boasts a rich library and provides internet/Wi-Fi facilities, facilitating research among both teachers and students. Additionally, the N-LIST subscription of INFLIBNET is available to enhance access to contemporary information worldwide.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	[View File]()
List of research papers by title, author, department, name and year of publication (Data Template)	[View File]()

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

05

File Description	Documents
Any additional information	[View File]()
List books and chapters edited volumes/ books published (Data Template)	[View File]()

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The development of children is not solely dependent on education but also on their involvement in extracurricular activities. These activities provide a new approach to understanding and help develop

their logical thinking over time. Sensitization programs focused on social, environmental, and scientific activities can greatly enhance students' understanding and reasoning abilities, leading to holistic development.

Teachers at Koshi College are fortunate to participate in these sensitization activities for students, fellow teachers, and experts as needed. These activities contribute to the overall understanding and knowledge base of students, both directly and indirectly. Various teachers are involved in the following training or sensitization programs:

- Training program for the Spearhead Team of the Namami Gange Project organized by Nehru Yuva Kendra, Khagaria. - Orientation workshop for the 30th Children Science Congress (program of DST, Government of India) jointly organized by NCSC, Khagaria, and BEP, Khagaria.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry,

community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

210

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is equipped with all necessary teaching and learning facilities, including classrooms, tutorial rooms, laboratories, a common room, restrooms, seminar rooms, and a library. Additionally, there is a reading room in the library, a separate accounts section, the principal's chamber, the exam control room, and the servant's and teachers' quarters.

The campus features a spacious playground and an elevated stage for cultural and yoga events. There is also a well-equipped language lab, a modernized study area, and separate common rooms for male and female students. Wi-Fi and internet access are available throughout the campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college features a spacious playground for outdoor sports such as kho-kho, kabaddi, cricket, football, and volleyball. Additionally, there is a designated area within the campus for yoga and physical activities, along with access to a gymnasium for students. Indoor games are accommodated in a separate hall.

An auditorium is available for hosting various events, including Foundation Day celebrations, dignitary visits, dance and musical performances, quizzes, debates, and more. This facility plays a pivotal role in organizing a wide range of events on campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Efforts have been made to implement an Integrated Management Library System (ILMS). Our college library boasts a vast collection of books covering various subjects, including encyclopedias and other valuable resources. However, due to insufficient regular staff, we encounter difficulties in managing the books effectively. Implementing ILMS would streamline library management and make it easier for both staff and students to use.

Additionally, the university plans to introduce an e-library facility in the college starting this session.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources   **D. Any 1 of the above**

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1444153

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution regularly updates its IT facilities. The Wi-Fi network has been installed on the college campus by the Government of Bihar. Currently, three well-equipped smart classrooms are operational. The campus is also equipped with CCTV cameras to enhance security for both students and the campus.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	[View File](#)

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1473412

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established systems and procedures for maintaining and utilizing its physical, academic, and support facilities, including laboratories, libraries, sports complexes, computers, and classrooms. Different committees within the college are responsible for necessary maintenance, repairs, and infrastructure development as needed.

Proposals for maintenance and infrastructure development are brought before the development committee. Once approved by the Development Committee, these proposals are forwarded to the Purchase Committee to procure the necessary items for maintaining and strengthening essential components of the college, such as the library, laboratories, auditorium, and classrooms.

Additionally, to create a student-friendly campus, careful attention is given to providing necessary sports equipment and materials to enhance infrastructure for co-curricular and extracurricular activities. Small-scale maintenance is carried out on a contingency basis.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

272

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As of now, the college does not have an elected students' council. The last Students' Union election was held in 2018, and there have been no subsequent elections since then. However, the principal engages some students in various academic activities of the college, and some students have been nominated to serve on various committees based on the advice of the Internal Quality Assurance Cell (IQAC).

On the recommendation of the IQAC, a Students' Council has been formed to address the pressing concerns of the students. Additionally, the college organizes an annual NSS camp where students participate in village cleaning activities with the active involvement of community members. The NSS wing also conducts awareness programs and capacity-building activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college maintains a functional Alumnae Association, which convenes periodically to discuss ways to enhance the academic environment and exchange views on employment opportunities and avenues for higher education. Alumni have made both financial and non-financial contributions over the years to the growth and development of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	<u>View File</u>

5.4.2 - Alumni contribution during the year (INR in Lakhs)   **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Koshi College Khagaria is dedicated to providing quality education to students from rural areas, primarily from agricultural backgrounds, at affordable costs, within a supportive environment. Beyond academic instruction, the institution emphasizes the development of leadership abilities, ethical values, social interaction skills, critical thinking, and communication skills. Education is viewed as essential for navigating life's challenges effectively.

Our institution is committed to producing well-rounded individuals capable of excelling in all aspects of life. We aspire to become a rural center of excellence, cultivating a community of forward-thinking individuals who uphold democratic ideals and constitutional principles while being knowledgeable and proficient in their respective fields.

Ultimately, the institution strives to empower students with the skills, knowledge, and values necessary for success in a rapidly changing world, embodying our vision of producing competent and socially responsible citizens.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college operates under a decentralized administration system that prioritizes transparency and productivity. The institutional administration is participatory and decentralized in its approach. To effectively realize the institution's vision and mission and ensure efficient operation, the principal, as the academic head, holds the authority to make decisions.

Various key offices, such as the bursar and conveners of different committees, are led by faculty members. Faculty members also have

representation in several committees, including the Internal Quality Assurance Cell (IQAC), Grievance Redressal Cell, Anti-Ragging Committee, Development-cum-Finance Committee, SC/ST Committee, Research Committee, Sports Committee, Students' Grievance Redressal Cell, Anti-Ragging Cell, Sexual Harassment Cell, and Minority Cell.

The IQAC, heads of departments, conveners of different committees, and cells actively participate in decision-making processes at different levels. This inclusive approach ensures that faculty members are involved in key governance structures and processes, contributing to effective decision-making and the overall functioning of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic or perspective plan serves as a roadmap for the college's future development and growth. It outlines the institution's vision, mission, goals, and strategies to achieve them. The effective deployment of the institutional strategic or perspective plan ensures that the college moves forward in a purposeful and coordinated manner towards its desired future state. The strategic plan of the collegehas been formulated through extensive consultation with various stakeholders to propel the institution towards new heights of excellence. To achieve the institute's objectives and goals and fulfil our mission, both teaching and non-teaching staff contributed to developing the action plan. After thorough discussions with stakeholders and experts, a roadmap was established. Our plan aims to position the college as one of the best-governed institutions within the university by upholding our values, vision, and mission. Key focus areas include:

1. - enhancing the teaching-learning environment.
2. - implementing office automation and establishing an e-library.
3. - emphasizing research projects in the future.
4. - increase IT and laboratory infrastructure

By diligently implementing this strategic plan, we aim to achieve

our goals and advance the college's overall development and reputation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-structured management system in place, encompassing all the necessary statutory committees. It operates under a decentralized governance system where power is collectively shared. The organizational structure of the college includes the following key entities:

- Principal - Bursar - Departmental Heads - Teachers' Association - Non-Teachers' Association - Development Committee - Academic Council - Staff Council - Purchase Committee - NSS Advisory Board - Sports Council - Examination Board - Internal Complaint Committee - Anti-Ragging Cell - Anti-Sexual Harassment Cell - Grievance Redressal Cell

Additionally, there are several other committees and cells responsible for overseeing various aspects of the college's functioning.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination   C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The teachers and non-teaching staff of the college enjoy various facilities for their welfare. These include:

- Medical allowance, provided along with their salary. - House allowance. - Contributions to NPS, PF, group insurance, and welfare fund. - Ability to take loans from their PF as per their needs and available balance. - Non-teaching staff of the 4th grade also receive livery, shoes, an umbrella, and a torch on various occasions.

Furthermore, there are separate unions for teachers and non-teachers to address matters related to their welfare, salary, promotions, and other issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	<u>View File</u>
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<u>View File</u>

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	[View File](#)
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal for teaching faculty follows UGC regulations and amendments. Each year, an annual report is submitted to the university, detailing certificates obtained, papers published, seminars, conferences, workshops attended, etc. Additionally, a performance appraisal report is submitted to the university before employees are considered for promotion. The principal is also responsible for submitting a confidential report regarding the performance and character of the employees concerned. Furthermore, during the update of employees' service books, their career achievements are recorded.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

At the end of each financial year, the cash book and other relevant registers in the accounts section undergo internal auditing. The college bursar oversees income and expenditure. The cash register is reconciled with the bank statement to identify any discrepancies, which are then rectified. Additionally, a private auditor conducts an audit, and any objections raised are addressed. The college cashier maintains records of various incomes and deposits collected

funds into the bank. Although there is a need for automation in the college's accounts section, overall, there is a transparent mechanism for financial operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funding for salaries and other developments is received from the government and the UGC. The college has a well-organized mechanism for the maintenance and utilization of these funds. Different accounts are maintained to manage money from various sources, including the university account, Students Fund Account, Development Fund Account, Examination Fund Account, Salary Account/GF Account, UGC Account, and Scholarship Account. These accounts are updated annually.

Petty cash is used to cover contingent expenses, while all development work is carried out in accordance with accounting rules. Efforts are being made to gradually clear any bottlenecks in fund utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To enhance the quality of the institution across all areas, the IQAC implements various strategies, including:

- Regular IQAC meetings are conducted, where suggestions from all members, including stakeholders, are sought for improving curriculum implementation and overall college development. - Faculty members are encouraged and supported to participate in orientation programs, refresher courses, workshops, seminars, and conferences related to teaching, learning, and research. - The college organizes departmental seminars on various current issues and important days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review the teaching-learning process, structure, methodologies of operations, and learning outcomes at periodic intervals, the IQAC takes the following measures:

- IQAC monitors the regular conduct of classes, overseen personally by the principal. - The principal and IQAC members ensure the timely completion of courses. - A class routine is prepared at the beginning of every academic year. - Departmental staff monitor student results, which are then discussed with the IQAC and the principal.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. The college has established an Internal Complaint Committee under the Gender Sensitization Cell to foster a safe and conducive academic and work environment for students and employees.

2. Additionally, to ensure a secure space for female students in a co-educational setting, the college has provided a Girls' Common Room

3. The girls' common room is equipped with amenities such as a water purifier, attached washrooms, and well-maintained restrooms.

4. The girls' common room is also equipped with a sanitary pad Vending machine.,

5. Whether for individual study or group discussions, female students have a reliable space to spend their leisure time on campus.

6. In line with its commitment to address gender issues sensitively, the college administration has also established an Anti-Sexual Harassment Cell and a Women's cell. These measures aim to provide support and resources for handling any gender-related concerns or incidents with care and diligence.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Yes

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our college is committed to promoting environmental awareness and conservation on campus. To manage solid waste effectively, the college has installed a significant number of dustbins in key areas throughout the campus. Two types of dustbins have been placed: blue bins for dry waste and green bins for wet waste. This system

facilitates waste recycling and ensures proper disposal, contributing to a cleaner and more sustainable environment.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<u>View File</u>
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

1. **Restricted entry of automobiles**
2. **Use of bicycles/ Battery-powered vehicles**
3. **Pedestrian-friendly pathways**
4. **Ban on use of plastic**
5. **Landscaping**

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other

diversities (within 200 words).

The college cultivates an inclusive environment that celebrates diversity and promotes tolerance and harmony among its students and staff, regardless of cultural, regional, linguistic, communal, socioeconomic, or other backgrounds.

The celebration of Republic Day and Independence Day instils a deep-rooted cultural belief and a strong sense of national identity among students and staff members.

Significant occasions such as National Literacy Day, International Education Day, National Youth Day, National Pollution Control Day, International Yoga Day, and World Environment Day serve as platforms for awareness-raising and educational activities related to social, environmental, and global issues.

Extension activities are aimed at enabling holistic environmental development. The curriculum is revised with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college regularly conducts activities to raise awareness among employees and students, aiming to instill values for responsible citizenship.

- The introduction of the new CBCS in the postgraduate syllabus includes a compulsory course on Human Rights with 5 credits. Students visit various empanelled NGOs as part of their curriculum to understand rules, rights, laws, and societal obligations.

- The first semester of the postgraduate program includes a compulsory course on Swachh Bharat Abhiyan as an AECC paper with 5 credits. This raises awareness about cleanliness and hygiene in

their surroundings, fostering a sense of responsibility towards the environment. Students actively participated in cleaning the campus and distributing masks among the staff during COVID-19.

- Various awareness activities and programs are conducted by NSS to promote values within society. These include AIDS awareness programs, tree plantation activities, and yoga day to spread messages of wellness, health, and ecological and ethical responsibility among future leaders.

- NSS regularly organizes fitness activities, yoga, games, tree plantation drives, and cancer awareness programs. Notable recent activities include a special camp.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The various departments and committees/cells of the college organize seminars, debates, and other literary and cultural programs to commemorate the contributions and significance of different national and international heroes, days, events, and festivals. Here are some details of such activities:

a. The Literary and Cultural Committee celebrates the Foundation Day of Koshi College, Khagaria, Independence Day, and Republic Day of India.

b. Seminars organized by the Department of Hindi:

- - Siksha Sanskriti and Sahitys ki upadeytaon 05.09.2022
- - Viswa me hindi ki sthiti on 14.09.2022
- - Rastriye Swadhinta andolan and hindi on 25.01.2023
- - Bhaktikalin Kavya kavi on 27.01.2023
- - Manwadhikar ka abhipray or udesya on 28.01.2023
- - Hindi Sahitya Lekan Prampara or Samasye on 23.03.2023

c. Seminars organized by the Department of Political Science:

- - Royals ke Nayay shidhant on 19.05.2023

d.Seminars organized by The Department of History

- - Gandhiji or mahilayo ke prati unka vichaar on 23.05.2023
- - Paryawaran sanrakshan and chunautiya on 27.03.2023.

e. Programs by NSS:

- - Azadi ka Amrit Mahotsav on August 8, 2022.
- - Van Mahotsav on 10.07.2022
- - Amrit Mahotsav on 08.08.2022
- - Independence Day on 15.08.2022
- - International Literacy Day on 08.09.2022
- - Sadbhavna Divas on 20.08.2022
- - International Peace Day on 15.09.2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1: Integration of Social Awareness and Community Engagement

 - Koshi College actively engages in social awareness and community engagement initiatives to foster a sense of social responsibility among its students and staff. - The college regularly organizes awareness drives, seminars, and programs on various social issues such as literacy, communal harmony, environmental conservation, and human rights. - NSS (National Service Scheme) plays a pivotal role in organizing these activities, including tree plantation drives, AIDS awareness programs, and celebrations of significant days like Sadbhawana Diwas and International Yoga Day. - These initiatives not only educate students about pressing societal issues but also encourage them to contribute positively to their communities through volunteering and service activities.

2: Promotion of Multidisciplinary Learning through Cultural Events

 - Koshi College promotes multidisciplinary learning by organizing various cultural events and programs that celebrate the diversity of Indian culture and heritage. - The Literary and Cultural Committee organizes events such as seminars, debates, and cultural performances to commemorate national and international heroes, days, events, and festivals. - Departments like Hindi and Political Science conduct seminars on topics related to language, literature, and social issues, encouraging interdisciplinary dialogue and learning. - These events provide students with opportunities to explore different facets of Indian culture, history, and society, fostering a holistic understanding of various subjects.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since its establishment, Koshi College in Khagaria has strived to become a center of excellence despite several challenges and limitations. From the inception, its primary objective has been to provide quality education to everybody at an accessible cost. Over the years, it has attained recognition and success as many students from poor economic backgrounds and surrounding rural and semi-urban areas have enrolled here and achieved remarkable results, bringing pride to the institution.

For example, the Post Graduate Departments of Hindi and History have contributed to the institutional distinctiveness by producing many First Class Results, with some students receiving Distinctions and even Gold Medals from the affiliating University. Additionally, these departments regularly organize academic activities such as seminars and invited lectures to disseminate valuable knowledge, encourage interactive sessions, and strengthen the teacher-student relationship and bonding.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Munger University releases its academic calendar annually, and the college strictly follows it, providing both teachers and students with structured teaching and learning schedules. The undergraduate and postgraduate programs at Koshi College begin each year in July, offering academic flexibility across all programs.

The university frames the academic calendar and teaching modules, which are then executed by the college to ensure high-quality classroom lectures that adhere to the schedule. Prior to the start of each new session, action plans are prepared in all departments under department heads' supervision. These heads allocate classes in their respective disciplines based on teachers' specializations and available faculty.

Each department creates and displays its own routine, aligning it with the master routine. To ensure effective course implementation and development, department heads convene under the principal's chairmanship to discuss course quality and progress.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://mungeruniversity.ac.in/page/Academiccalendar]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

During their orientation session at the start of each semester, postgraduate students are briefed on the academic calendar and the evaluation process,including continuous internal assessment. These details are also posted on the departmental notice board. The assessment tools, such as class tests, assignments, and presentations, are thoroughly explained and demonstrated to

students during the induction-cum-orientation program. They are encouraged to practice these regularly to excel in their performance. CIA accounts for 30 marks in all PG programs, including a written test (15 marks), assignment (5 marks), seminar/quiz (5 marks), and attendance (5 marks). Internal testsare conducted twice per semester.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	[View File](#)
Any additional information	[View File](#)

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

4

File Description	Documents
Any additional information	[View File](#)
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	[View File](#)

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Koshi College incorporates cross-cutting societal issues such as Human Values, Professional Ethics, Gender Equality, and Environmental Awareness into its curriculum as essential components.

In MA programs, a course titled Human Values, Professional

Ethics, and Gender Sensitization is introduced as an Ability Enhancement Compulsory Course (AECC). Another AECC course, Environmental Sustainability and Swachcha Bharat Abhiyan Activities, is designed to educate students about sustainable environmental practices and cleanliness in society.

Ethics is a course offered in the BA Philosophy program. Additionally, some programs include courses on human rightsand environmental science.

The college also celebrates important national and international events such as Republic Day, Van Mahotsav, Amrit Mahotsav, Sadbhawna Diwas, International Literacy Day, International Peace Day, Red Ribbon Quiz, Independence Day, International Yoga Day, and Environment Day. These celebrations contribute to nurturing moral, ethical, and social values among the students.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

361

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

E. None of the above

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows

E. Feedback not collected

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

827

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

713

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Based on class interaction and tests, slow learners are identified, and strategies are adopted to help them progress into advanced learners.

- Basic concepts of the subject are clarified through individual classes.
- Inspirational speeches are used to boost their confidence.
- Concepts are explained through storytelling and examples.
- Various types of charts are used for visual learning.
- Video lectures are available in smart classes for further understanding.
- The library is cataloged and equipped with internet access for additional resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2356	**21**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

All teachers at Koshi College adopt a student-centred approach in the classroom, acting as facilitators and guides, and encouraging students to contribute to the body of knowledge through various participatory activities such as group discussions, field visits, seminars, and extension lectures. Students actively engage in these activities both within and outside the college.

Class assignments are given to students to focus on self-study and encourage independent learning. The college provides various student support systems, including the library, reading room, and ICT-based classrooms (Smart Classrooms).In addition to academic pursuits, the college places high importance on the all-round development of students through extracurricular, co-curricular, and field-based activities. To enhance concentration in various activities, the college has established several committees, including the Cultural Committee, Sports Committee, and Career Counseling Cell.

Both intra- and inter-college sports competitions are organized, allowing students to showcase their talents in various games. Furthermore, to instill human values, ethics, and social responsibility, students are encouraged to participate in these activities. The ultimate goal of education is to prepare students to face the challenges of the global scenario.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The 21st century is often described as the 'Era of e-learning'.

- **Faculty members at the college utilize ICT (Information and Communication Technology) to enhance the teaching and learning process.**
- **LCD projectors, computers, laptops, and tablets are used in classrooms to aid in teaching.**
- **Platforms such as YouTube, emails, WhatsApp groups, Telegram, Zoom, and Google Classroom are utilized for teaching, communication, providing materials and syllabi, addressing queries, mentoring, and sharing information.**
- **WiFi facilities are available on the campus for both students and staff.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	[View File](#)
Circulars pertaining to assigning mentors to mentees	[View File](#)
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

21

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

13

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

205

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Assessment of performance is an integral part of the teaching and learning process at our college. Here's how we ensure effective assessment:

- **Continuous Performance Assessment: Student academic performance is continuously monitored through regular theory and practical tests.**
- **Assignments: Students are given assignments to assess their level of understanding and application of knowledge.**
- **Class Tests and Terminal Examinations: Regular class tests and terminal examinations are conducted to evaluate students' grasp of the subject matter.**
- **Communication of Examination Schedule: Date sheets and notifications of internal assessments are circulated in departments and displayed on notice boards across the college.**
- **Examination Process: This includes setting question papers, evaluating answer scripts within stipulated timeframes, and submitting marks.**
- **Communication of Results: The marks obtained in the assessment tests are communicated to the students promptly, enabling them to track their progress effectively.**

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has a well-established mechanism for addressing grievances related to the evaluation process.

- **If a student is dissatisfied with the marks obtained, they can apply for scrutiny.**
- **The university allows for re-totaling, wherein the student submits relevant documents along with the application to the Controller of Examination through the proper channel.**
- **If there are discrepancies in the mark sheet regarding marks or personal details, the student submits another application with relevant documents, which is forwarded by the college.**
- **The Controller of Examination scrutinizes the mark sheet and makes necessary corrections.**

- **The Controller of Examinations maintains close and continuous communication with university authorities to swiftly address queries, provide explanations, and resolve doubts.**
- **For internal assessments, the concerned department, along with the subject teacher and Head of the department, executes the redressal of student grievances.**

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The institution ensures transparency and accountability in its academic offerings by clearly stating and displaying program and course outcomes for all its programs on its website. This practice allows teachers and students to access the learning objectives easily, ensuring alignment with the institution's educational goals. By communicating these outcomes effectively, the institution empowers both faculty and students to understand the desired learning objectives and work towards achieving them, thus fostering a conducive learning environment.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://mungeruniversity.ac.in/page/Result
Upload COs for all Programmes (exemplars from Glossary)	**No File Uploaded**

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

It is crucial for students to understand the fundamental objectives of their academic experience in college.

- **Course outcomes are designed differently for undergraduate and postgraduate programs:**
- **For undergraduate programs, course outcome assessment is based on final examinations.**

- **Postgraduate programs include internal examinations under the CBCS pattern, along with assignments and presentations.**
- **Teachers verbally communicate these outcomes to students during lectures.**
- **The importance of learning outcomes is emphasized in IQAC meetings and various committee meetings.**
- **Students learn to become responsible citizens by incorporating discipline, morality, and ethics into their lifestyle.**

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

684

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[Nil](#)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

00

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	[View File](#)
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college encourages innovative activities and strives to instil a sense of community engagement among students, particularly focusing on local areas of the town. Establishing an innovative ecosystem and transferring knowledge in colleges situated in semi-urban localities surrounded by pure village settings with limited exposure to contemporary discoveries, inventions, and ideas presents certain challenges. However, it also offers significant opportunities for colleges and research institutions to modernize these areas.

The college promotes students, under the guidance of teachers, to explore the lives of local personalities who have had a significant impact on society, such as freedom fighters and economists. Teachers involved in postgraduate studies encourage students to raise awareness about environmental issues in local communities through community service initiatives, thereby transferring knowledge to grassroots populations. These activities are well-documented and compiled into community service reports.

The college seizes every opportunity to promote research at various levels. Consequently, most of our teachers either hold a Ph.D. or are in the process of obtaining one. The college boasts a rich library and provides internet/Wi-Fi facilities, facilitating research among both teachers and students. Additionally, the N-LIST subscription of INFLIBNET is available to enhance access to contemporary information worldwide.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

01

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The development of children is not solely dependent on education but also on their involvement in extracurricular activities. These activities provide a new approach to understanding and help develop their logical thinking over time. Sensitization programs focused on social, environmental, and scientific activities can greatly enhance students' understanding and reasoning abilities, leading to holistic development.

Teachers at Koshi College are fortunate to participate in these sensitization activities for students, fellow teachers, and experts as needed. These activities contribute to the overall understanding and knowledge base of students, both directly and indirectly. Various teachers are involved in the following training or sensitization programs:

- Training program for the Spearhead Team of the Namami Gange Project organized by Nehru Yuva Kendra, Khagaria. - Orientation workshop for the 30th Children Science Congress (program of DST, Government of India) jointly organized by NCSC, Khagaria, and BEP, Khagaria.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

10

File Description	Documents
Reports of the event organized	[View File](#)
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	[View File](#)

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

210

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	[View File](#)

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution is equipped with all necessary teaching and learning facilities, including classrooms, tutorial rooms, laboratories, a common room, restrooms, seminar rooms, and a library. Additionally, there is a reading room in the library, a separate accounts section, the principal's chamber, the exam control room, and the servant's and teachers' quarters.

The campus features a spacious playground and an elevated stage for cultural and yoga events. There is also a well-equipped language lab, a modernized study area, and separate common rooms for male and female students. Wi-Fi and internet access are available throughout the campus.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college features a spacious playground for outdoor sports such as kho-kho, kabaddi, cricket, football, and volleyball. Additionally, there is a designated area within the campus for yoga and physical activities, along with access to a gymnasium for students. Indoor games are accommodated in a separate hall.

An auditorium is available for hosting various events, including Foundation Day celebrations, dignitary visits, dance and musical performances, quizzes, debates, and more. This facility plays a pivotal role in organizing a wide range of events on campus.

File Description	Documents
Upload any additional information	[View File]()
Paste link for additional information	**Nil**

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Efforts have been made to implement an Integrated Management Library System (ILMS). Our college library boasts a vast collection of books covering various subjects, including encyclopedias and other valuable resources. However, due to insufficient regular staff, we encounter difficulties in managing the books effectively. Implementing ILMS would streamline library management and make it easier for both staff and students to use.

Additionally, the university plans to introduce an e-library

facility in the college starting this session.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	**No File Uploaded**

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1444153

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**No File Uploaded**

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

20

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The institution regularly updates its IT facilities. The Wi-Fi network has been installed on the college campus by the Government of Bihar. Currently, three well-equipped smart classrooms are operational. The campus is also equipped with CCTV cameras to enhance security for both students and the campus.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

20

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic

support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1473412

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	**No File Uploaded**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established systems and procedures for maintaining and utilizing its physical, academic, and support facilities, including laboratories, libraries, sports complexes, computers, and classrooms. Different committees within the college are responsible for necessary maintenance, repairs, and infrastructure development as needed.

Proposals for maintenance and infrastructure development are brought before the development committee. Once approved by the Development Committee, these proposals are forwarded to the Purchase Committee to procure the necessary items for maintaining and strengthening essential components of the college, such as the library, laboratories, auditorium, and classrooms.

Additionally, to create a student-friendly campus, careful attention is given to providing necessary sports equipment and materials to enhance infrastructure for co-curricular and extracurricular activities. Small-scale maintenance is carried out on a contingency basis.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

272

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	<u>View File</u>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<u>View File</u>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	**No File Uploaded**

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**A. All of the above**

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

240

File Description	Documents
Any additional information	[View File](#)
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

21

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	[View File](#)

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

As of now, the college does not have an elected students' council. The last Students' Union election was held in 2018, and there have been no subsequent elections since then. However, the

principal engages some students in various academic activities of the college, and some students have been nominated to serve on various committees based on the advice of the Internal Quality Assurance Cell (IQAC).

On the recommendation of the IQAC, a Students' Council has been formed to address the pressing concerns of the students. Additionally, the college organizes an annual NSS camp where students participate in village cleaning activities with the active involvement of community members. The NSS wing also conducts awareness programs and capacity-building activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

10

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college maintains a functional Alumnae Association, which convenes periodically to discuss ways to enhance the academic environment and exchange views on employment opportunities and

avenues for higher education. Alumni have made both financial and non-financial contributions over the years to the growth and development of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Koshi College Khagaria is dedicated to providing quality education to students from rural areas, primarily from agricultural backgrounds, at affordable costs, within a supportive environment. Beyond academic instruction, the institution emphasizes the development of leadership abilities, ethical values, social interaction skills, critical thinking, and communication skills. Education is viewed as essential for navigating life's challenges effectively.

Our institution is committed to producing well-rounded individuals capable of excelling in all aspects of life. We aspire to become a rural center of excellence, cultivating a community of forward-thinking individuals who uphold democratic ideals and constitutional principles while being knowledgeable and proficient in their respective fields.

Ultimately, the institution strives to empower students with the skills, knowledge, and values necessary for success in a rapidly changing world, embodying our vision of producing competent and socially responsible citizens.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college operates under a decentralized administration system that prioritizes transparency and productivity. The institutional administration is participatory and decentralized in its approach. To effectively realize the institution's vision and mission and ensure efficient operation, the principal, as the academic head, holds the authority to make decisions.

Various key offices, such as the bursar and conveners of different committees, are led by faculty members. Faculty members also have representation in several committees, including the Internal Quality Assurance Cell (IQAC), Grievance Redressal Cell, Anti-Ragging Committee, Development-cum-Finance Committee, SC/ST Committee, Research Committee, Sports Committee, Students' Grievance Redressal Cell, Anti-Ragging Cell, Sexual Harassment Cell, and Minority Cell.

The IQAC, heads of departments, conveners of different committees, and cells actively participate in decision-making processes at different levels. This inclusive approach ensures that faculty members are involved in key governance structures and processes, contributing to effective decision-making and the overall functioning of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic or perspective plan serves as a roadmap for the college's future development and growth. It outlines the institution's vision, mission, goals, and strategies

to achieve them. The effective deployment of the institutional strategic or perspective plan ensures that the college moves forward in a purposeful and coordinated manner towards its desired future state. The strategic plan of the collegehas been formulated through extensive consultation with various stakeholders to propel the institution towards new heights of excellence. To achieve the institute's objectives and goals and fulfil our mission, both teaching and non-teaching staff contributed to developing the action plan. After thorough discussions with stakeholders and experts, a roadmap was established. Our plan aims to position the college as one of the best-governed institutions within the university by upholding our values, vision, and mission. Key focus areas include:

1. - enhancing the teaching-learning environment.
2. - implementing office automation and establishing an e-library.
3. - emphasizing research projects in the future.
4. - increase IT and laboratory infrastructure

By diligently implementing this strategic plan, we aim to achieve our goals and advance the college's overall development and reputation.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-structured management system in place, encompassing all the necessary statutory committees. It operates under a decentralized governance system where power is collectively shared. The organizational structure of the college includes the following key entities:

- Principal - Bursar - Departmental Heads - Teachers' Association - Non-Teachers' Association - Development Committee - Academic Council - Staff Council - Purchase Committee - NSS Advisory Board - Sports Council - Examination Board - Internal Complaint

Committee - Anti-Ragging Cell - Anti-Sexual Harassment Cell - Grievance Redressal Cell

Additionally, there are several other committees and cells responsible for overseeing various aspects of the college's functioning.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	**Nil**
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination | **C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The teachers and non-teaching staff of the college enjoy various facilities for their welfare. These include:

- Medical allowance, provided along with their salary. - House allowance. - Contributions to NPS, PF, group insurance, and welfare fund. - Ability to take loans from their PF as per their needs and available balance. - Non-teaching staff of the 4th grade also receive livery, shoes, an umbrella, and a torch on various occasions.

Furthermore, there are separate unions for teachers and non-teachers to address matters related to their welfare, salary, promotions, and other issues.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

10

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance appraisal for teaching faculty follows UGC regulations and amendments. Each year, an annual report is submitted to the university, detailing certificates obtained, papers published, seminars, conferences, workshops attended, etc.

Additionally, a performance appraisal report is submitted to the university before employees are considered for promotion. The principal is also responsible for submitting a confidential report regarding the performance and character of the employees concerned. Furthermore, during the update of employees' service books, their career achievements are recorded.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

At the end of each financial year, the cash book and other relevant registers in the accounts section undergo internal auditing. The college bursar oversees income and expenditure. The cash register is reconciled with the bank statement to identify any discrepancies, which are then rectified. Additionally, a private auditor conducts an audit, and any objections raised are addressed. The college cashier maintains records of various incomes and deposits collected funds into the bank. Although there is a need for automation in the college's accounts section, overall, there is a transparent mechanism for financial operations.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Funding for salaries and other developments is received from the government and the UGC. The college has a well-organized mechanism for the maintenance and utilization of these funds. Different accounts are maintained to manage money from various sources, including the university account, Students Fund Account, Development Fund Account, Examination Fund Account, Salary Account/GF Account, UGC Account, and Scholarship Account. These accounts are updated annually.

Petty cash is used to cover contingent expenses, while all development work is carried out in accordance with accounting rules. Efforts are being made to gradually clear any bottlenecks in fund utilization.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

To enhance the quality of the institution across all areas, the IQAC implements various strategies, including:

- Regular IQAC meetings are conducted, where suggestions from all members, including stakeholders, are sought for improving curriculum implementation and overall college development. - Faculty members are encouraged and supported to participate in orientation programs, refresher courses, workshops, seminars, and

conferences related to teaching, learning, and research. - The college organizes departmental seminars on various current issues and important days.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To review the teaching-learning process, structure, methodologies of operations, and learning outcomes at periodic intervals, the IQAC takes the following measures:

- IQAC monitors the regular conduct of classes, overseen personally by the principal. - The principal and IQAC members ensure the timely completion of courses. - A class routine is prepared at the beginning of every academic year. - Departmental staff monitor student results, which are then discussed with the IQAC and the principal.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	**No File Uploaded**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. The college has established an Internal Complaint Committee under the Gender Sensitization Cell to foster a safe and conducive academic and work environment for students and employees.

2. Additionally, to ensure a secure space for female students in a co-educational setting, the college has provided a Girls' Common Room

3. The girls' common room is equipped with amenities such as a water purifier, attached washrooms, and well-maintained restrooms.

4. The girls' common room is also equipped with a sanitary pad Vending machine.,

5. Whether for individual study or group discussions, female students have a reliable space to spend their leisure time on campus.

6. In line with its commitment to address gender issues sensitively, the college administration has also established an Anti-Sexual Harassment Cell and a Women's cell. These measures aim to provide support and resources for handling any gender-related concerns or incidents with care and diligence.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<u>Yes</u>

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	**C. Any 2 of the above**

File Description	Documents
Geo tagged Photographs	<u>View File</u>
Any other relevant information	<u>View File</u>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Our college is committed to promoting environmental awareness and conservation on campus. To manage solid waste effectively, the college has installed a significant number of dustbins in key areas throughout the campus. Two types of dustbins have been placed: blue bins for dry waste and green bins for wet waste. This system facilitates waste recycling and ensures proper disposal, contributing to a cleaner and more sustainable environment.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**E. None of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**D. Any 1 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The college cultivates an inclusive environment that celebrates diversity and promotes tolerance and harmony among its students and staff, regardless of cultural, regional, linguistic, communal, socioeconomic, or other backgrounds.

The celebration of Republic Day and Independence Day instils a deep-rooted cultural belief and a strong sense of national identity among students and staff members.

Significant occasions such as National Literacy Day, International Education Day, National Youth Day, National Pollution Control Day, International Yoga Day, and World Environment Day serve as platforms for awareness-raising and educational activities related to social, environmental, and global issues.

Extension activities are aimed at enabling holistic environmental development. The curriculum is revised with the inclusion of topics related to human rights, peace, tolerance, love, compassion, harmony, promotion of social values, awareness of environmental protection, and ethics.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college regularly conducts activities to raise awareness among employees and students, aiming to instill values for responsible citizenship.

- The introduction of the new CBCS in the postgraduate syllabus includes a compulsory course on Human Rights with 5 credits. Students visit various empanelled NGOs as part of their curriculum to understand rules, rights, laws, and societal obligations.

- The first semester of the postgraduate program includes a compulsory course on Swachh Bharat Abhiyan as an AECC paper with 5 credits. This raises awareness about cleanliness and hygiene in their surroundings, fostering a sense of responsibility towards the environment. Students actively participated in cleaning the campus and distributing masks among the staff during COVID-19.

- Various awareness activities and programs are conducted by NSS

to promote values within society. These include AIDS awareness programs, tree plantation activities, and yoga day to spread messages of wellness, health, and ecological and ethical responsibility among future leaders.

- NSS regularly organizes fitness activities, yoga, games, tree plantation drives, and cancer awareness programs. Notable recent activities include a special camp.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The various departments and committees/cells of the college organize seminars, debates, and other literary and cultural programs to commemorate the contributions and significance of different national and international heroes, days, events, and festivals. Here are some details of such activities:

a. The Literary and Cultural Committee celebrates the Foundation Day of Koshi College, Khagaria, Independence Day, and Republic Day of India.

b. Seminars organized by the Department of Hindi:

- - Siksha Sanskriti and Sahitys ki upadeytaon 05.09.2022
- - Viswa me hindi ki sthiti on 14.09.2022
- - Rastriye Swadhinta andolan and hindi on 25.01.2023
- - Bhaktikalin Kavya kavi on 27.01.2023
- - Manwadhikar ka abhipray or udesya on 28.01.2023
- - Hindi Sahitya Lekan Prampara or Samasye on 23.03.2023

c. Seminars organized by the Department of Political Science:

- - Royals ke Nayay shidhant on 19.05.2023

d.Seminars organized by The Department of History

- - Gandhiji or mahilayo ke prati unka vichaar on 23.05.2023
- - Paryawaran sanrakshan and chunautiya on 27.03.2023.

e. Programs by NSS:

- - Azadi ka Amrit Mahotsav on August 8, 2022.
- - Van Mahotsav on 10.07.2022
- - Amrit Mahotsav on 08.08.2022
- - Independence Day on 15.08.2022
- - International Literacy Day on 08.09.2022
- - Sadbhavna Divas on 20.08.2022
- - International Peace Day on 15.09.2022

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	[View File](#)
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1: Integration of Social Awareness and Community Engagement

 - Koshi College actively engages in social awareness and community engagement initiatives to foster a sense of social responsibility among its students and staff. - The college regularly organizes awareness drives, seminars, and programs on various social issues such as literacy, communal harmony, environmental conservation, and human rights. - NSS (National Service Scheme) plays a pivotal role in organizing these activities, including tree plantation drives, AIDS awareness programs, and celebrations of significant days like Sadbhawana Diwas and International Yoga Day. - These initiatives not only educate students about pressing societal issues but also encourage them to contribute positively to their communities through volunteering and service activities.

2: Promotion of Multidisciplinary Learning through Cultural Events

 - Koshi College promotes multidisciplinary learning by organizing various cultural events and programs that celebrate the diversity of Indian culture and heritage. - The Literary and Cultural Committee organizes events such as seminars, debates, and cultural performances to commemorate national and international heroes, days, events, and festivals. - Departments like Hindi and Political Science conduct seminars on topics related to language, literature, and social issues, encouraging interdisciplinary dialogue and learning. - These events provide students with opportunities to explore different facets of Indian culture, history, and society, fostering a holistic understanding of various subjects.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Since its establishment, Koshi College in Khagaria has strived to become a center of excellence despite several challenges and limitations. From the inception, its primary objective has been to provide quality education to everybody at an accessible cost. Over the years, it has attained recognition and success as many students from poor economic backgrounds and surrounding rural and semi-urban areas have enrolled here and achieved remarkable results, bringing pride to the institution.

For example, the Post Graduate Departments of Hindi and History have contributed to the institutional distinctiveness by producing many First Class Results, with some students receiving Distinctions and even Gold Medals from the affiliating University. Additionally, these departments regularly organize academic activities such as seminars and invited lectures to disseminate valuable knowledge, encourage interactive sessions, and strengthen the teacher-student relationship and bonding.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action for the Next Academic Year

1. implementation of the CBCS(Choice Based Credit System) system in the college.
2. Incorporate interdisciplinary elements to foster holistic learning.
3. Expand the use of technology in teaching and learning

    processes.
4. Strengthen academic advising and mentoring programs to support students' academic and personal development.
5. Upgrade facilities and infrastructure to create a conducive learning environment.
6. Improve laboratory facilities, library resources, and IT infrastructure to support research and innovation.
7. Enhance campus amenities such as recreational areas, cafeteria, and student lounges.
8. Organize outreach programs, seminars, and workshops to engage with the community and address societal issues.
9. Implement mechanisms for continuous evaluation and improvement of teaching and learning processes.
10. Conduct regular assessments of student learning outcomes and program effectiveness.
11. Provide opportunities for faculty and staff development through workshops, seminars, and conferences.
12. Support research activities and encourage publication in reputed journals.
13. Foster a culture of lifelong learning and professional growth among the college community.